



MEETING MINUTES

Time: 9:00 AM

Date: July 02, 2021

Location: City Council Chamber
200 North Walker
Oklahoma City, Oklahoma

TRUSTEES:

Chris Kauffman, Chairperson

**Bernard L. Semtner, III, Vice
Chairperson**

Kay Bickham

James Cooper

Brent Bryant

David Greenwell

David Holt

Steve Hill, Surrogate Trustee

Craig Freeman, City Manager

**Laura Johnson, Surrogate
Trustee**

MINUTES

CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY

DATE: July 02, 2021

TIME: 9:00 AM

PLACE: City Council Chamber, 200 North Walker, Oklahoma City, Oklahoma 73102

I. CALL TO ORDER – 9:13 a.m.

Administrator Ferbrache stated that due to the Chairperson and Vice Chairperson's absence, a nomination from the board for acting chair is in order. Trustee Bryant nominated Trustee Laura Johnson.

APPROVED. MOVED BY BRYANT, SECONDED BY COOPER. AYES: RUIZ, COOPER, BRYANT, HILL, JOHNSON. NAYES: NONE. ABSENT: KAUFFMAN, SEMTNER, MCELHANEY.

II. ITEMS FROM THE CHAIRPERSON

Chris Tatham gave a PowerPoint summary of the findings from EMBARK's 2020 Customer and Market Surveys.

III. RESIDENTS TO BE HEARD

None.

IV. APPROVAL OF MINUTES

- A. Minutes of the June 4, 2021 COTPA Board meeting.

APPROVED. MOVED BY BRYANT, SECONDED BY COOPER. AYES: RUIZ, COOPER, BRYANT, HILL, JOHNSON. NAYES: NONE. ABSENT: KAUFFMAN, SEMTNER, MCELHANEY.

V. CONSENT DOCKET

- A. Renewal of agreement with New Yellow Cab, LLC for the provision of senior congregate meal transportation services in Oklahoma and Northern Cleveland Counties (COTPA2020047 and COTPA OM-2020047), estimated cost \$15,000 annually, retroactive to July 1, 2021 to June 30, 2022.

APPROVED. MOVED BY BRYANT, SECONDED BY HILL. AYES: RUIZ, COOPER, BRYANT, HILL, JOHNSON. NAYES: NONE. ABSENT: KAUFFMAN, SEMTNER, MCELHANEY.

- B. Renewal of agreement with the City of Moore to provide senior non-emergency medical transportation, estimated revenue \$15,000, retroactive to July 1, 2021 to June 30, 2022.

APPROVED. MOVED BY BRYANT, SECONDED BY HILL. AYES: RUIZ, COOPER, BRYANT, HILL, JOHNSON. NAYES: NONE. ABSENT: KAUFFMAN, SEMTNER, MCELHANEY.

- C. Resolution renewing the Professional Services Agreements with the Oklahoma City Family Justice Center, Inc. (Palomar) for the provision of in-house transportation services and on-demand transportation services to clients of Palomar, estimated revenue \$3,000, retroactive to July 1, 2021 to June 30, 2022.

APPROVED. MOVED BY BRYANT, SECONDED BY HILL. AYES: RUIZ, COOPER, BRYANT, HILL, JOHNSON. NAYES: NONE. ABSENT: KAUFFMAN, SEMTNER, MCELHANEY.

- D. Payment to the American Public Transportation Association for Fiscal Year 2022 dues in the amount of \$35,500, July 1, 2021 to June 30, 2022.

APPROVED. MOVED BY BRYANT, SECONDED BY HILL. AYES: RUIZ, COOPER, BRYANT, HILL, JOHNSON. NAYES: NONE. ABSENT: KAUFFMAN, SEMTNER, MCELHANEY.

- E. Resolution of the Central Oklahoma Transportation and Parking Authority authorizing the Administrator to extend the premium pay for all operators, facilities and maintenance staff, as defined in Article II Section 16 and Article III Section 17 of the Agreement between Amalgamated Transit Union Local 993 and COTPA, until September 13, 2021.

APPROVED. MOVED BY BRYANT, SECONDED BY HILL. AYES: RUIZ, COOPER, BRYANT, HILL, JOHNSON. NAYES: NONE. ABSENT: KAUFFMAN, SEMTNER, MCELHANEY.

VI. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Resolution of the Central Oklahoma Transportation and Parking Authority authorizing application for FY 2021 US Department of Transportation Rebuilding American infrastructure with Sustainability and Equity (RAISE) Grant Program; and approving matching funds in the amount of \$500,000, Federal assistance in the amount of \$1,000,000 and total project amount \$1,500,000.

APPROVED. MOVED BY BRYANT, SECONDED BY HILL. AYES: RUIZ, COOPER, BRYANT, HILL, JOHNSON. NAYES: NONE. ABSENT: KAUFFMAN, SEMTNER, MCELHANEY.

- B. 1. Authorize and direct the Municipal Counselor to prepare and file any and all necessary paperwork to effectuate this settlement, including a Journal Entry of Judgment confessing Judgment on behalf of the Central Oklahoma Transportation and Parking Authority without admitting liability in the case of Jewell K. Coffey v. The City of Oklahoma City and Central Oklahoma Transportation and Parking Authority, District Court of Oklahoma County, Case No. CJ-2019-4714; AND/OR

APPROVED. MOVED BY BRYANT, SECONDED BY RUIZ. AYES: RUIZ, COOPER, BRYANT, HILL, JOHNSON. NAYES: NONE. ABSENT: KAUFFMAN, SEMTNER, MCELHANEY.

2. Enter into executive session on advice of the Municipal Counselor to receive confidential communications from its attorney concerning the above claims as authorized by 25. O.S. (2020 Supp.) § 307 (B)(4), because disclosure would

seriously impair the ability of the public body to deal with the pending claims in the public interest.

ENTERED INTO EXECUTIVE SESSION. MOVED BY RUIZ, SECONDED BY BRYANT. AYES: RUIZ, COOPER, BRYANT, HILL, JOHNSON. NAYES: NONE. ABSENT: KAUFFMAN, SEMTNER, MCELHANEY.

- C. 1. Authorize and direct Counsel to prepare and file any and all necessary paperwork to effectuate this settlement, including a Journal Entry of Judgment confessing Judgment on behalf of the Central Oklahoma Transportation and Parking Authority without admitting liability in the case of Monica Armstrong v. The City of Oklahoma City and Central Oklahoma Transportation and Parking Authority, Claim No. 19-273;
AND/OR

APPROVED. MOVED BY RUIZ, SECONDED BY COOPER. AYES: RUIZ, COOPER, BRYANT, HILL, JOHNSON. NAYES: NONE. ABSENT:KAUFFMAN, SEMTNER, MCELHANEY.

2. Enter into executive session on advice of the Municipal Counselor to receive confidential communications from its attorney concerning the above claims as authorized by 25. O.S. (2020 Supp.) § 307 (B)(4), because disclosure would seriously impair the ability of the public body to deal with the pending claims in the public interest.

ENTERED INTO EXECUTIVE SESSION. MOVED BY HILL, SECONDED BY BRYANT. AYES: RUIZ, COOPER, BRYANT, HILL, JOHNSON. NAYES: NONE. ABSENT: KAUFFMAN, SEMTNER, MCELHANEY.

- D. Enter into executive session on advice of the Municipal Counselor to receive confidential communications from its attorney concerning a claim by SFPG, LLC, as authorized by 25. O.S. (2020 Supp.) § 307 (B)(4), because disclosure would seriously impair the ability of the public body to deal with the pending claims in the public interest.

STRICKEN. MOVED BY BRYANT, SECONDED BY RUIZ. AYES: RUIZ, COOPER, BRYANT, HILL, JOHNSON. NAYES: NONE. ABSENT:KAUFFMAN, SEMTNER, MCELHANEY.

VII. RATIFICATION OF CLAIMS AND PAYROLL

- A. Ratification of Payroll and Vendor Claims for the period June 2 through June 29, 2021.

RATIFIED AND APPROVED. MOVED BY BRYANT, SECONDED BY RUIZ. AYES: RUIZ, COOPER, BRYANT, HILL, JOHNSON. NAYES: NONE. ABSENT:KAUFFMAN, SEMTNER, MCELHANEY.

VIII. RECEIVE FINANCIAL REPORTS

- A. COTPA Schedules of Revenues and Expenditures - Budget to Actuals for the

Month Ended May 31, 2021.

RECEIVED. MOVED BY BRYANT, SECONDED BY RUIZ. AYES: RUIZ, COOPER, HILL, JOHNSON. NAYES: NONE. ABSENT: KAUFFMAN, SEMTNER, BRYANT, MCELHANEY.

IX. RECEIVE PROGRAM REPORTS

- A. Community Engagement and Customer Relations Program Report
- B. Marketing and Technology Program Report
- C. Parking Services Program Report*

Cory Hubert gave a PowerPoint update on Parking Services.

- D. Transit System Program Report
- E. Mobility Management Services Program Report*

Marilyn Dillon gave a PowerPoint update on Mobility Management Services.

- F. Northwest BRT Program Report*

Jesse Rush gave a PowerPoint update on the Northwest BRT Program.

RECEIVED. MOVED BY BRYANT, SECONDED BY RUIZ. AYES: RUIZ, COOPER, BRYANT, HILL, JOHNSON. NAYES: NONE. ABSENT: KAUFFMAN, SEMTNER, MCELHANEY.

X. ITEMS FROM TRUSTEES

Trustee Ruiz stated that the parking garage signage creates confusion as to who operates the garage. Administrator Ferbrache stated that staff will write a letter to the Planning Commission to express the board's concerns and have a discussion with the property owner, if needed.

XI. ADJOURNMENT – 11:10 a.m.