

MINUTES

**CENTRAL OKLAHOMA TRANSPORTATION
AND PARKING AUTHORITY MEETING**

October 04, 2019

**(The agenda was filed with the City Clerk of The City of Oklahoma City at 8:03 a.m.
October 3, 2019.)**

TRUSTEES PRESENT: Chris Kauffman, Chairman
Kay Bickham
James Cooper
Brent Bryant
David Greenwell
Laura Johnson

TRUSTEES ABSENT: Bernard L. Semtner, III, Vice Chairman
Steve Hill

STAFF PRESENT: Jason Ferbrache
Jesse Rush
Caitlin Ford
Molly Raney
Stephanie Thompson
Dennis Fry
Kevin Mulcahy
Larry Hopper
Eugene Fritz
Melisa Rousey
Michael Scroggins
Kristen Torkelson
Cory Hubert
Chip Nolen
Jeanne Smith
Chris Bourke
Iris Newman

GUESTS PRESENT: Mike Patterson

I. CALL TO ORDER

II. ITEMS FROM THE CHAIRMAN

III. CITIZENS TO BE HEARD

IV. APPROVAL OF MINUTES

Moved by Bryant, Seconded by Greenwell. AYES: Bickham, Cooper, Johnson, Kauffman.

- A. Approval of the Minutes of the COTPA Board Meeting Held on September 6, 2019

V. CONSENT DOCKET

Moved by Johnson, Seconded by Cooper. AYES: Bickham, Greenwell, Kauffman, Bryant.

- A. Approval of Agreement with the Arts Council of Oklahoma City to Allow Opening Night Activities in the Sheridan/Walker Parking Garage.
- B. Ratification of Amendment One to the Memorandum of Agreement between State of Oklahoma Department of Transportation and Central Oklahoma Transportation and Parking Authority for the Relocation of the Telecommunications Hut Currently Located at Southwest 4th Street and Shields Boulevard, Increasing the Cost by \$4,000.
- C. Resolution Authorizing Free Rides On Fixed-Route Bus, Zone 1 ADA Para-Transit and Streetcar Service On Remaining Election Days in 2019 and Elections in 2020.
- D. Approval of Lease Agreement with Scissortail Park Foundation, LLC., Retroactive September 1, 2019 through August 31, 2020, Revenue \$22,596.
- E. Approval of Amendments 1 to the Professional Services Agreement for Streetcar Fare Inspection and the Professional Services Agreement for Streetcar Security of Storage and Maintenance Facility with Elite Protection Services, Estimated Cost \$12,000.

VI. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Approval of Contracts with Brasco International Inc. and Tolar Manufacturing Company Inc. for Bus Shelters and Bus Stop Amenities, October 4, 2019 through October 3, 2024, Estimated Cost \$924,000.

Moved by Bickham, Seconded by Cooper. AYES: Greenwell, Johnson, Kauffman, Bryant.

- B. Ratifying and Approving Addendum No.1, Awarding Contract to RESTEK, Inc. in the Amount of \$163,526. as the Lowest Responsible Bidder for Project MB-1453, Public Parking Garage Signs and Approving Bonds.

Moved by Greenwell, Seconded by Bickham. AYES: Cooper, Johnson, Kauffman, Semtner, Bryant.

- C. Approval of Contract with Dewitt Investments LLC DBA Elite Protection Services for

Streetcar Fare Inspection and Security Services, October 4, 2019 through October 3, 2024, Estimated Cost \$193,065.

Moved by Cooper, Seconded by Johnson. AYES: Bickham, Greenwell, Kauffman, Bryant.

- D. Approving Amendment No. 1 and Change Order No. 1, Project MC-0564, CNG Fueling Station, 2000 S May Ave, \$176,548.50.

Moved by Johnson, Seconded by Cooper. AYES: Bickham, Greenwell, Kauffman, Bryant.

- E. Change Order No. 7 for Project No. MB-1343, Santa Fe Parking Garage, White Box & Tenant Improvements Extending and Accepting the Project and Placing Maintenance Bond into Effect.

Moved by Bickham, Seconded by Johnson. AYES: Cooper, Greenwell, Kauffman, Bryant.

- F. Resolution Authorizing the Administrator to Enter Negotiations with the Successful Proposer Four Nines Technology for COTPA RFP2019024, Consultant for Multimodal Transportation Technology, Estimated Cost \$100,000 over two years.

Moved by Cooper, Seconded by Bickham. AYES: Greenwell, Johnson, Kauffman, Bryant.

- G. Enter into Executive Session on Advice of the Municipal Counselor to Receive Confidential Communications from its Attorney Concerning Settlement of Claim No. BA-19-0199 and BA-19-0258, as Authorized by 25 O.S. (2017 Supp.) § 307 (B)(4), because Disclosure Would Seriously Impair the Ability of the Public Body to Conduct Settlement Discussions in the Public Interest.

VII. RATIFICATION OF CLAIMS AND PAYROLL

Moved by Greenwell, Seconded by Johnson. AYES: Bickham, Cooper, Kauffman, Bryant.

- A. Ratification of Payroll and Vendor Claims for the Period September 3 through September 24, 2019

VIII. RECEIVE FINANCIAL REPORTS

Moved by Bryant, Seconded by Greenwell. AYES: Bickham, Cooper, Johnson, Kauffman.

- A. Receive the COTPA Schedules of Revenues and Expenditures - Budget to Actual for the Two Months Ended August 31, 2019

IX. RECEIVE PROGRAM REPORTS

Moved by Bickham, Seconded by Cooper. AYES: Greenwell, Johnson, Kauffman, Bryant.

- A. Transit System Report
- B. Streetcar Report**

Presentation by Streetcar Operations Manager Jesse Rush.

Mr. Rush will provide drawings of lean rails to Trustee Cooper.

- C. Long Range Planning Report
- D. Parking System Report**

Presentation by Parking Operations Manager Cory Hubert.

- E. Marketing and Technology Report
- F. Oklahoma River Cruises and Spokies Report**

Presentation by Oklahoma River Cruises and Spokies Operations Manager Jeanne Smith.

Trustee Cooper asked inquired about Spokies ridership in the Uptown area.

Ms. Smith replied that those numbers will be included in future reports.

X. ITEMS FROM TRUSTEES

Trustee Johnson acknowledged staff's efforts regarding scooter ordinances.

Administrator Ferbrache thanked everyone for attending the ground-breaking ceremony for the Convention Center garage. Mr. Ferbrache also acknowledged guest attendee Mike Patterson with HNTB.

Chairman Kauffman announced adjournment to Executive Session.

XI. ADJOURNMENT

Respectfully Submitted,



Jason Ferbrache
Administrator