

I. CALL TO ORDER

II. ITEMS FROM THE CHAIRMAN

Kenton Tsoodle, Acting Assistant Finance Director was sworn in to the COTPA Board of Trustees by City Clerk, Frances Kersey.

- A. Swearing in of Kenton Tsoodle to Central Oklahoma Transportation and Parking Authority Board of Trustees.

III. CITIZENS TO BE HEARD

IV. APPROVAL OF MINUTES

Moved by Bickham, Seconded by Semtner. AYES: Cooper, Tsoodle, Greenwell, Hill, Johnson and Kauffman.

- A. Approval of the Minutes of the COTPA Board Meeting Held on January 11, 2019.

V. CONSENT DOCKET

Moved by Hill, Seconded by Semtner. AYES: Bickham, Cooper, Tsoodle, Greenwell, Johnson and Kauffman.

- A. Approve Renewal of Pricing Agreement COTPA2016022 with Unifirst Holding, Inc. for Rental, Laundering and Purchase of Maintenance Uniforms and Rental of Mats and Swipe Rags, Estimated Cost \$75,000 Annually, March 4, 2019 Through March 3, 2020.
- B. Resolution Approving Provision of Bus Passes to the Drug Court Program of Oklahoma County; Estimated Cost \$8,000.

VI. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Resolution Acknowledging the Community Meeting on January 23, 2019 and Public Hearing on February 1, 2019 Regarding Changes to the Rates for Oklahoma River Cruises.

Jeanne Smith, Oklahoma River Cruises and Spokies Manager conducted a Public Hearing explaining rate changes for Oklahoma River Cruises.

Moved by Bickham, Seconded by Johnson. AYES: Cooper, Tsoodle, Greenwell, Hill, Semtner and Kauffman.

- B. Adoption of Resolutions for COTPA Applications for Surface Transportation Block Grant Urbanized Area (STBG-UZA) Grant Funds to be Submitted to ACOG, and Acknowledging COTPA's Local Match Funding Commitments.

Moved by Greenwell, Seconded by Cooper. AYES: Bickham, Tsoodle, Hill, Johnson, Kauffman and Semtner.

Administrator Ferbrache explained the two projects that will be submitted to ACOG for consideration of the STBG-UZA grant funds.

- C. Approval of Amendment No. 2 of Professional Services Agreement (COTPA2017004) Between Central Oklahoma Transportation and Parking Authority and Herzog Transit Services, Inc. for Operation and Maintenance of The Oklahoma City Streetcar System, Estimated Cost \$1,049,822.13, February 1, 2019 through June 30, 2023.

Moved by Johnson, Seconded by Cooper. AYES: Bickham, Tsoodle, Greenwell, Hill, Kauffman and Semtner.

Administrator Ferbrache explained that regular Sunday streetcar service was recommended by the Transportation Committee in a meeting held January 31, 2019. This amendment will allow COTPA to offer permanent full-time Sunday service on OKC Streetcar.

- D. Adoption of the Central Oklahoma Transportation and Parking Authority Fiscal Year 2019 Amended Operating Budget.

Moved by Greenwell, Seconded by Bickham. AYES: Cooper, Tsoodle, Hill, Johnson, Kauffman and Semtner.

Administrator Ferbrache commented on a few items of the amended Fiscal Year 2019 operating budget.

- E. Approval of Contract for Engineering (Consultant) Services with Kimley-Horn and Associates, Inc. Project MC-0623, Downtown Parking Management Study, fee of \$205,740.

Moved by Cooper, Seconded by Greenwell. AYES: Bickham, Tsoodle, Hill, Johnson, Kauffman and Semtner.

Administrator Ferbrache explained that the study conducted by Kimley-Horn and Associates will look at future downtown parking needs in the area north of Core to Shore.

- F. Change Order No. 1 for Project No. MB-1343, Santa Fe Parking Garage, White Box & Tenant Improvements, Decrease of \$781.78 and Adding 14 Days Contract Time.

Moved by Semtner, Seconded by Bickham. AYES: Cooper, Tsoodle, Greenwell, Hill, Johnson and Kauffman.

VII. RATIFICATION OF CLAIMS AND PAYROLL

- A. Ratification of Payroll and Vendor Claims for the Period January 3 through January 29, 2019

Moved by Semtner, Seconded by Bickham. AYES: Cooper, Tsoodle, Greenwell, Hill, Johnson and Kauffman.

VIII. RECEIVE FINANCIAL REPORTS

Moved by Greenwell, Seconded by Johnson. AYES: Bickham, Cooper, Tsoodle, Hill, Kauffman and Semtner.

- A. Receive the COTPA Schedules of Revenues and Expenditures - Budget to Actual for the Six Months Ended December 31, 2018.
- B. Receive the Fiscal Year 2018 Annual Financial Report.

Presentation by Laura Papas, City of OKC Controller.

IX. RECEIVE PROGRAM REPORTS

- A. Transit System Report**

Presentation by Assistant Director Kevin Mulcahy.

- B. Streetcar Report**

Presentation by Streetcar Operations Manager Jesse Rush.

- C. Long Range Planning Report
- D. Parking System Report
- E. Marketing, Customer Relations and Technology Report
- F. Oklahoma River Cruises and Spokies Report
- G. Mobility Management Report**

Presentation by Special Services Manager Marilyn Dillon.

X. ITEMS FROM TRUSTEES

Chairman Kauffman welcomed Assistant Municipal Counselor Hailey Rawson.

Administrator Ferbrache mentioned that the Transit Pass sale going on through the month of February is for streetcar and bus passes, purchased on the Token Transit application. Mr. Ferbrache also mentioned continuing highlighting Sunday service over the next seven Sundays with giveaways featuring different routes, covering all wards.

XI. ADJOURNMENT

Respectfully Submitted,



Jason Ferbrache
Administrator