

FILED

**CENTRAL OKLAHOMA
TRANSPORTATION
AND PARKING
AUTHORITY (COTPA)**

2019 JUL 10 PM 1:03
CITY OF
OKLAHOMA CITY OKLA
OFFICE OF
CITY CLERK

Time: 9:00 a.m.

Date: July 12, 2019

**Location: City Council Chambers
200 North Walker
Oklahoma City, Oklahoma**

TRUSTEES:

**Chris Kauffman, Chairman
Bernard L. Semtner, III, Vice Chairman
Kay Bickham
James Cooper
Kenton Tsoodle
David Greenwell
David Holt
Steve Hill, Surrogate Trustee
Craig Freeman, City Manager
Laura Johnson, Surrogate Trustee**

COTPA Offices, 2000 S. May Ave., Oklahoma City, Oklahoma 73108

It is the policy of COTPA to ensure communication with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability that would like to participate in the meeting but requires an accommodation, modification of policies/procedures, auxiliary aid or service, or an alternate format of the agenda/information provided at the meeting, please contact Iris Newman at 405-297-2484 within 48 hours (not including weekends or holidays) of scheduled meeting. Individuals utilizing TTY/TDD technology for telephone communication should utilize the free "711 Relay Oklahoma" service by dialing 711 to assist you in contacting Ms. Newman. The Authority will consider the choice of auxiliary aid or service requested by the individual with a disability.

AGENDA

CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY

DATE: July 12, 2019

TIME: 9:00 a.m.

PLACE: City Council Chambers, 200 North Walker, Oklahoma City, Oklahoma 73102

I. CALL TO ORDER

II. ITEMS FROM THE CHAIRMAN

III. CITIZENS TO BE HEARD

IV. APPROVAL OF MINUTES

- A. Approval of the Minutes of the COTPA Board Meeting Held on June 7, 2019.

V. CONSENT DOCKET

- A. Approval of Agreement Renewals with the Community Action Agency of Oklahoma City, Oklahoma/Canadian Counties, Inc. for Senior Congregate Meal CMP Transportation (COTPA2018001), Senior Non-Emergency Medical Transportation (COTPA2018003), and Senior STEP Grocery Shopping Transportation (COTPA2018002), Estimated Cost \$114,000, Retroactive July 1, 2019 through June 30, 2020.
- B. Approval of First Amendment to Agreement with Harrah Senior Citizens, Inc. for Senior STEP Grocery Shopping Transportation (COTPA2018002), Estimated Cost \$5,000, Retroactive April 1, 2019 through June 30, 2019, and applicable to any subsequent Agreement renewals.
- C. Approval of Agreement Renewals with Harrah Senior Citizens, Inc. for Senior Congregate Meal CMP Transportation (COTPA2018001), Senior Non-Emergency Medical Transportation (COTPA2018003), and Senior STEP Grocery Shopping Transportation (COTPA2018002), Estimated Cost \$22,900, Retroactive July 1, 2019 through June 30, 2020.
- D. Approval of Agreement Renewal with the Daily Living Centers, Inc. for Senior Non-Emergency Medical Transportation (COTPA2018003), Estimated Cost \$20,000, Retroactive July 1, 2019 through June 30, 2020.
- E. Approval of Agreement Renewal with RSVP of Central Oklahoma, Inc. for Senior Non-Emergency Medical Transportation (COTPA2018007), Estimated Cost \$45,000, Retroactive July 1, 2019 through June 30, 2020.
- F. Adoption of Resolution Authorizing the Administrator to Execute and File Application on Behalf of the Central Oklahoma Transportation and Parking Authority with the US Department of Transportation to Aid in the Financing of Planning, Capital and/or Assistance Projects Pursuant to 49 U.S.C. Section 5307, Section 5309, Section 5310, Section 5337, Section 5339, Section 70, Other Federal Grants Including Federal Highway Administration, Ferryboat Program 1121, STBG UZA, Surface Block Grant and Urbanized Area Funds; Authorizing the Administrator to set forth and Execute Policies in Connection with the Program of Projects, Budgets and Procurement Needs.

- G. Approval of Agreement for Professional Services for Public Art Projects with The City of Oklahoma City, July 12, 2019 through June 30, 2020.
- H. Resolution Ratifying Administrator's Action Authorizing Half-Off Transit Pass Sale July 1, 2019 through July 8, 2019.
- I. Approval of Interlocal Cooperative Agreement with Oklahoma County for Route 19, \$115,941 in Revenue, Term July 1, 2019 to June 30, 2020.
- J. Approval of Payment to the American Public Transportation Association for Fiscal Year 2020 Dues, \$26,000.

VI. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Resolution to Waive Competitive Bidding and Approve the Single Source Purchase of SKIDATA Software and Hardware from Weatherbee Electric, Inc.(COTPASS2019028) to Include an Upgrade to the Existing SKIDATA Parking Access Revenue and Control System estimated at \$890,278, in Hardware and Software Updates, \$95,000 each year for software support and updates estimated \$500,000 for parts, supplies and services, June 7, 2019 through June 6, 2024.
- B. Approval of Request for Proposals (RFP) for Transportation Providers (COTPA-RFP-2020007) for the Arnall Family Foundation Transportation Innovation Grant Project Entitled "Increasing Successful Foster Care Parent-Child Reunifications in Oklahoma County Through Innovative Transportation Delivery, Estimated Cost \$60,000, Term August 1, 2019 through June 30, 2020.
- C. Resolution Authorizing the Administrator to Negotiate and Execute Contracts for Transportation Providers in Support of the Limited Launch of the Arnall Transportation Innovation Grant Project for the period of August 1, 2019 through April 15, 2020, Estimated Cost \$60,000, Estimated Revenue \$60,000.
- D. Approve Change Order No. 5 for Project No. MB-1343, Santa Fe Parking Garage, White Box & Tenant Improvements, \$12,165.
- E. Amendment No. 8 to Joint Contract for Architectural Services with the Oklahoma City Water Utilities Trust and Frankfurt Short Bruza, PC, to Provide for Design, Plans and Specifications, Bidding, Construction Administration and Inspection, and as-built Services, Projects WM-0144 and SM-0222, Remodel of Interior Space, WM-0242, Exterior Improvements, MB-1342, Parking Garage Striping, SM-0159, Storage Space Renovation, and SM-0163, Storage Shell Space Renovation, One North Walker Building, One North Walker Avenue, Fee Increase of \$30,780.
- F. Approval of Professional Services Agreement with Walker Parking Consultants/Engineers, Inc. for Parking Consulting Services, July 12, 2019 through July 11, 2022, \$150,000.

VII. RATIFICATION OF CLAIMS AND PAYROLL

- A. Ratification of Payroll and Vendor Claims for the Period June 4 through June 25, 2019.

VIII. RECEIVE FINANCIAL REPORTS

- A. Receive the COTPA Schedules of Revenues and Expenditures-Budget to Actual for the Eleven Months Ended May 31, 2019.

IX. RECEIVE PROGRAM REPORTS

- A. Transit System Report
- B. Streetcar Report**
- C. Long Range Plan Report
- D. Parking System Report**
- E. Marketing and Technology Report
- F. Oklahoma River Cruises and Spokies Report**
- G. Customer Relations and Community Engagement Report

X. ITEMS FROM TRUSTEES

XI. ADJOURNMENT