

FILED

**CENTRAL OKLAHOMA
TRANSPORTATION
AND PARKING
AUTHORITY (COTPA)**

2018 NOV -1 AM 8:26

CITY OF
OKLAHOMA CITY OKLA
OFFICE OF
CITY CLERK

Time: 9:00 a.m.

Date: November 02, 2018

**Location: City Council Chambers
200 North Walker
Oklahoma City, Oklahoma**

TRUSTEES:

**Chris Kauffman, Chairman
Bernard L. Semtner, III, Vice Chairman
Kay Bickham
James Cooper
Craig Freeman
David Greenwell
David Holt
Steve Hill, Surrogate Trustee
James D. Couch, City Manager
*Laura Johnson, Surrogate Trustee**

COTPA Offices, 2000 S. May Ave., Oklahoma City, Oklahoma 73108

It is the policy of COTPA to ensure communication with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability that would like to participate in the meeting but requires an accommodation, modification of policies/procedures, auxiliary aid or service, or an alternate format of the agenda/information provided at the meeting, please contact Iris Newman at 405-297-2484 within 48 hours (not including weekends or holidays) of scheduled meeting. Individuals utilizing TTY/TDD technology for telephone communication should utilize the free "711 Relay Oklahoma" service by dialing 711 to assist you in contacting Ms. Newman. The Authority will consider the choice of auxiliary aid or service requested by the individual with a disability.

AGENDA

CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY

DATE: November 02, 2018

TIME: 9:00 a.m.

PLACE: City Council Chambers, 200 North Walker, Oklahoma City, Oklahoma 73102

I. CALL TO ORDER

II. ITEMS FROM THE CHAIRMAN

- A. Presentation From Flix Bus

III. CITIZENS TO BE HEARD

IV. APPROVAL OF MINUTES

- A. Approval of the Minutes of the COTPA Board Meeting Held on October 5, 2018

V. CONSENT DOCKET

- A. Receive the Notice of Meetings for 2019.
- B. Amendment No. 7 to Joint Contract for Architectural Services with the Oklahoma City Water Utilities Trust, the Central Oklahoma Transportation and Parking Authority and Frankfurt Short Bruza, PC, Adding Storage Space Renovations, Projects WM-0144 and SM-0222, Remodel of Interior Space, WM-0242/MB-1342 Exterior Improvements and Parking Garage Striping, and SM-0159, Storage Space Renovation, One North Walker Building, One North Walker Avenue, Fee Increase of \$45,300.
- C. Adopt Resolution for the Removal and Release of the Santa Fe Parking Garage from the Indenture Lien That Will Certify as to the Accuracy of the Content of this Removal and Release of the Santa Fe Parking Garage from Indenture Lien and the Certificate.
- D. Approval to Renew the Contract with Bicycle Transit Systems, Inc. for Management Services of Spokies Bike Share Program, estimated cost \$223,525, January 1, 2019 through December 31, 2019.
- E. Resolution Authorizing Administrator to Issue 30-Day Notice and Terminate Agreement Between Anglin Public Relations and The Central Oklahoma Transportation and Parking Authority (COTPA).
- F. Receive the First Amendment to Real Estate Purchase Agreement for the Santa Fe Plaza Parking Garage.
- G. Resolution Authorizing and Directing the Municipal Counselor to Bring an Action in the District Court of Oklahoma County to Foreclose the Right to Reopen the East-West Alley in Block 8, Original Townsite, Oklahoma County, Oklahoma
- H. Resolution Approving a 2.2% Adjustment to the COTPA Non-Represented Pay Plan for Fiscal Year 2018-2019, Estimated Cost \$45,284, Providing a Retroactive Effective Date of July 1, 2018.

- I. Approval of Amended Lease Agreement with CITGO Petroleum Corporation, November 2, 2018 through April 30, 2023

VI. ITEMS FOR INDIVIDUAL CONSIDERATION

1. Public Hearing.
- A. 2. Resolution Detailing Public Hearing Regarding Route Changes to Route 008 and Route 009; Addition of Regularly Scheduled Bus Service on Sundays for Routes 002, 003, 005, 007, 008, 009, 010, 011, 012, 013, 014, 016, 022, 023, 038, 040, and 050 with Planned Implementation for Changes, January 27, 2019.
- B. Ratifying and approving Addendum No. 1, Awarding Contract to Trillium Transportation Fuels, LLC. dba Trillium, Project MC-0564 REVISED CNG Fueling Station, 2000 S May Ave.; \$3,265,322.80 and Approving Contract and Bonds.
- C. Ratifying the Administrators Action of Approving Addendum Nos. 1, 2, 3, and 4 to the Plans and Specifications and Request the Board to Award Contract to Jenco Construction Company Project MB-1343, Santa Fe Parking Garage, White Box & Tenant Improvements, 2 N E K Gaylord Blvd, \$2,755,000 and Approving Contract and Bonds.
- D. Approval of Contract for Architectural Services with FSB for Project MB-1453, Design, Bidding and Construction Services for the Installation of "Public Parking" Signs for Central Oklahoma Transportation and Parking Authority Parking Garages, Estimated Cost \$51,500.
- E. Adopt Resolution Ratifying the Administrator's Action Entering Into an Agreement with Voya Financial for Short Term Disability and Life Insurance Programs for Eligible COTPA Employees and Retirees, Estimated Cost \$102,000 Annually, Effective January 1, 2019 through December 31, 2019.
- F. Adopt Resolution Authorizing Purchase of Three CNG Lone Star Promaster LF Full Size Low Floor Vans from State Contract (SW797), Estimated Cost \$321,345.
- G. Resolution Authorizing Free Rides On Oklahoma City (OKC) Streetcar, CIRC (route 050), and Zone 1a ADA Para-Transit Service the First Three Weeks of Streetcar Service.
- H. Resolution Authorizing Free Rides On Fixed-Route Bus, Zone 1 ADA Para-Transit and Streetcar Service On Election Days in November 2018, February 2019 and April 2019
- I. Award Contract to Staplegun for Public Relations; Estimated Annual Expenditure \$118,500; Term November 2, 2018 through November 1, 2023.

VII. RATIFICATION OF CLAIMS AND PAYROLL

- A. Ratification of Payroll and Vendor Claims for the Period October 2 through October 30, 2018

VIII. RECEIVE FINANCIAL REPORTS

- A. Receive the COTPA Schedules of Revenues and Expenditures - Budget to Actual for the Three Months Ended September 30, 2018

IX. RECEIVE PROGRAM REPORTS

- A. Transit System Report**
- B. Streetcar Report**
- C. Long Range Planning Report
- D. Parking System Report
- E. Marketing, Customer Relations and Technology Report
- F. Oklahoma River and Spokies Report
- G. Mobility Management Report**

X. ITEMS FROM TRUSTEES

XI. ADJOURNMENT