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**CENTRAL OKLAHOMA  
TRANSPORTATION  
AND PARKING  
AUTHORITY (COTPA)**

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2018 JAN 31 AM 11:08

CITY OF  
OKLAHOMA CITY OKLA  
OFFICE OF  
CITY CLERK

**Time: 9:00 a.m.**

**Date: February 02, 2018**

**Location: City Council Chambers  
200 North Walker  
Oklahoma City, Oklahoma**

**TRUSTEES:**

**Chris Kauffman, Chairman  
Bernard L. Semtner, III, Vice Chairman  
Kay Bickham  
James Cooper  
Craig Freeman  
David Greenwell  
Mick Cornett  
Steve Hill, Surrogate Trustee  
James D. Couch, City Manager  
Laura Johnson, Surrogate Trustee**

**COTPA Offices, 300 S.W. 7th Street, Oklahoma City, Oklahoma 73109**

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It is the policy of COTPA to ensure communication with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability that would like to participate in the meeting but requires an accommodation, modification of policies/procedures, auxiliary aid or service, or an alternate format of the agenda/information provided at the meeting, please contact the Department Administrative Coordinator at 405-297-1588 within 48 hours (not including weekends or holidays) of scheduled meeting. Individuals utilizing TTY/TDD technology for telephone communication should utilize the free "711 Relay Oklahoma" service by dialing 711 to assist you in contacting the Department Administrative Coordinator. The Authority will consider the choice of auxiliary aid or service requested by the individual with a disability.

## **AGENDA**

### **CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY**

**DATE: February 02, 2018**

**TIME: 9:00 a.m.**

**PLACE: City Council Chambers, 200 North Walker, Oklahoma City, Oklahoma 73102**

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**I. CALL TO ORDER**

**II. ITEMS FROM THE CHAIRMAN**

**III. CITIZENS TO BE HEARD**

**IV. APPROVAL OF MINUTES**

- A. Approval of the Minutes of the COTPA Board Meeting Held on January 5, 2018.

**V. CONSENT DOCKET**

- A. Approval of Renewal of Agreement COTPA2016022 with Unifirst Holding, Inc. for Rental, Laundering and Purchase of Maintenance Uniforms and Rental of Mats and Swipe Rags, Estimated Cost \$65,000 Annually, March 4, 2018 Through March 3, 2019.
- B. Renewal of the Interlocal Agreement Between the Central Oklahoma Transportation and Parking Authority (COTPA) and The City of Oklahoma City, February 13, 2018 through February 12, 2023.
- C. Resolution of The Central Oklahoma Transportation and Parking Authority Board of Trustees Regarding Amendment of The Central Oklahoma Transportation and Parking Authority Pension Plan and Related Trust (The "Plan") with Respect to an Increase in the Benefit Formula and Increases in Employer Contributions and Mandatory Employee Contributions; Statement of Intention that Mandatory Employee Contributions to the Plan be "Picked-Up" as Employer Contributions Pursuant to Section 414(h)(2) of the Internal Revenue Code of 1986, as Amended (the "Code"); Authorization for the Proper Officers to do All Things Necessary and Proper to Keep the Plan in Compliance; Authorization to Deliver an Executed Amendment to BOKF, NA DBA Bank of Oklahoma or Any Successor Custodian Bank; and Authorization to Notify All Employees Covered by the Plan Concerning This Amendment, Estimated Cost FY 18 \$11,212, Effective March 1, 2018; Estimated Cost FY 19 \$19,454, Effective July 1, 2018.
- D. Adopt Resolution for the Establishment of a Policy on Advertising that Establishes Standards for the Display of Advertising, and Sponsorship and or Naming-Rights In and On Property of the Central Oklahoma Transportation and Parking Authority (COTPA)

**VI. ITEMS FOR INDIVIDUAL CONSIDERATION**

- A. Approval of Changes to Labor Agreement with the Amalgamated Transit Union Local 993 (ATU), Estimated Cost \$147,514 January 7, 2018 through June 30, 2019, \$265,548 July 1, 2018 through June 30, 2019.

- B. Resolution Authorizing the Administrator to Enter Negotiations with the Successful Proposer for COTPA RFP2018020, Mobile Ticketing and Fare Inspection Application, Estimated Cost \$150,000 Plus a Percentage of Revenues Collected Through the Application or Paid in Fees.
- C. Enter into Executive Session for the Purpose of Discussing Contract Negotiations with Amalgamated Transit Union Local 993, as Authorized by 25 O.S. (2015 Supp.) §307(B)(4).
- D. Enter into Executive Session for the Purpose of Discussing the Appraisal of Real Property, as Authorized by 25 O.S. (2017 Supp.) §307(B)(3).

**VII. RATIFICATION OF CLAIMS AND PAYROLL**

- A. Ratification of Payroll and Vendor Claims for the Period January 2 through January 23, 2018

**VIII. RECEIVE FINANCIAL REPORTS**

- A. Receive the COTPA Schedules of Revenues and Expenditures - Budget to Actual for the Six Months Ended December 31, 2017.

**IX. RECEIVE PROGRAM REPORTS  
( Notes: \*\*Verbal Report to be Given )**

- A. Transit System Report\*\*
- B. Streetcar Report\*\*
- C. Long-Range Planning Report
- D. Parking System Report
- E. Marketing, Customer Relations and Technology Report
- F. Oklahoma River Cruises and Spokies Report
- G. Special Services Report\*\*

**X. ITEMS FROM TRUSTEES**

**XI. ADJOURNMENT**