
**CENTRAL OKLAHOMA
TRANSPORTATION
AND PARKING
AUTHORITY (COTPA)**

2017 SEP -6 AM 8:07

CITY OF
OKLAHOMA CITY OKLA
~~OFFICE OF~~
CITY CLERK

Time: 9:00 a.m.

Date: September 08, 2017

**Location: City Council Chambers
200 North Walker
Oklahoma City, Oklahoma**

TRUSTEES:

**Chris Kauffman, Chairman
Bernard L. Semtner, III, Vice Chairman
Kay Bickham
James Cooper
Craig Freeman
David Greenwell
Mick Cornett
Steve Hill, Surrogate Trustee
James D. Couch, City Manager
Laura Johnson, Surrogate Trustee**

COTPA Offices, 300 S.W. 7th Street, Oklahoma City, Oklahoma 73109

It is the policy of COTPA to ensure communication with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability that would like to participate in the meeting but requires an accommodation, modification of policies/procedures, auxiliary aid or service, or an alternate format of the agenda/information provided at the meeting, please contact Sheila Holmes at 405-297-2484 within 48 hours (not including weekends or holidays) of scheduled meeting. Individuals utilizing TTY/TDD technology for telephone communication should utilize the free "711 Relay Oklahoma" service by dialing 711 to assist you in contacting Ms. Holmes. The Authority will consider the choice of auxiliary aid or service requested by the individual with a disability.

SPECIAL MEETING AGENDA

CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY

DATE: September 08, 2017

TIME: 9:00 a.m.

PLACE: City Council Chambers, 200 North Walker, Oklahoma City, Oklahoma 73102

I. CALL TO ORDER

II. ITEMS FROM THE CHAIRMAN

- A. Transit Center Enhancements - Presented by Kevin Mulcahy

III. CITIZENS TO BE HEARD

IV. APPROVAL OF MINUTES

- A. Approval of the Minutes of the COTPA Board Meeting on August 4, 2017.

V. CONSENT DOCKET

VI. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Approval of Contract for Architectural Services with Beck Design for Project No. MB-1343, Santa Fe Parking Garage Tenant Space Renovations, 2 Santa Fe Plaza.
- B. Adopt Resolution Authorizing the Administrator to Enter into a Sole Source Contract with Remix Software, Inc. for Transportation Planning Software.
- C. Adopt Resolution Authorizing the Administrator to Receive Contract and Bonds and Issue a Notice to Proceed for Project No. MB-1081, Century Center Parking Garage Re-Roof, 100 W. Main Street.
- D. Approval of Lease Agreement with Factor 110, LLC.
- E. Adopt Resolution Ratifying the Administrator's Action in Approving the Scope of Work and Releasing the Request for Proposal (COTPA RFP2018015) Consultant for Mobile Ticketing Procurement and Authorizing Administrator to Negotiate and Enter Into a Contract with the Successful Proposer.

VII. RATIFICATION OF CLAIMS AND PAYROLL

- A. Ratification of Payroll and Vendor Claims for the Period August 1 through August 29, 2017.

VIII. RECEIVE FINANCIAL REPORTS

- A. Receive the COTPA Schedules of Revenues and Expenditures - Budget to Actual for the One Month Ended July 31, 2017.
- B. Receive the COTPA Interim Financial Statement for the Fiscal Year Ended June 30, 2017.
- C. Receive the COTPA Employee Retirement Trust Financial Statement for the Twelve Months Ended June 30, 2017.

IX. RECEIVE PROGRAM REPORTS

- A. Transit System Report
- B. Oklahoma City Streetcar Report**
- C. Long-Range Planning Report
- D. Parking System Report
- E. Marketing, Customer Relations and Technology Report**
- F. Oklahoma River Cruises and Spokies Report

X. ITEMS FROM TRUSTEES

XI. ADJOURNMENT